

BTLS - LCPF Website Project Plan

APPENDIX B

Task Name	Duration	Start	Finish	Predecessors	Resource Names
RFP 31739 Lancashire County Pension Fund New Website	55 days	Wed 06/02/19	Wed 24/04/19		
Project Initiation - Gate 0	55 days	Wed 06/02/19	Wed 24/04/19		
RFP submitted	0 days	Wed 06/02/19	Wed 06/02/19		MM
BTLS Accepted RFP	0 days	Mon 11/02/19	Mon 11/02/19		BR
LCC Comms provided wireframes for designs	0 days	Fri 08/03/19	Fri 08/03/19		AS
BTLS issued proposal	0 days	Thu 11/04/19	Thu 11/04/19		BR
Purchase Order accepted	0 days	Wed 24/04/19	Wed 24/04/19		BR
Build, Develop -Gate 1	233 days	Mon 22/07/19	Thu 11/06/20		
Dev and test set up to build and work scheduled	1 day	Mon 22/07/19	Mon 22/07/19		Redmine task
Meeting with WASH to go through Designs	0 days	Tue 11/02/20	Tue 11/02/20		WASH,MM,CG,AS,JA,BR
Designs signed off by LCC Corp Comms	0 days	Wed 01/04/20	Wed 01/04/20		AS
Developer to build in Umbraco	8 days	Mon 01/06/20	Wed 10/06/20		JA
Internal System testing	0 days	Thu 11/06/20	Thu 11/06/20	12	BTLS
UAT/Testing	155 days	Mon 22/06/20	Mon 25/01/21		
Issued to LCC Commms for 1st round of UAT	51 days	Mon 22/06/20	Mon 31/08/20		AS
Feedback received from Corp Comm LCC -conference call to discuss	0 days	Tue 01/09/20	Tue 01/09/20		AS
Issued to customer MM for 2nd round of UAT	20 days	Tue 06/10/20	Mon 02/11/20		MM
Customer meeting with WASH to go over designs	0 days	Wed 11/11/20	Wed 11/11/20		MM
Issued to customer MM for 3rd round of UAT	9 days	Tue 08/12/20	Fri 18/12/20		MM
Conference Call to be arranged between WASH, BTLS and MM to progress resolution issues	0 days	Mon 18/01/21	Mon 18/01/21		
Pending customer sign off based on BTLS issues raised	0 days	Mon 25/01/21	Mon 25/01/21		
Next steps	23 days	Mon 25/01/21	Thu 25/02/21		
Complete Service Design Pack	2 days	Mon 25/01/21	Tue 26/01/21		JA
Knowledge Articles signed off	0 days	Wed 27/01/21	Wed 27/01/21	23	JP
Transition Board	0 days	Wed 27/01/21	Wed 27/01/21	24	JS/BR
Change request raised	4 days	Wed 27/01/21	Mon 01/02/21	25	JS/BR
Go-live	0 days	Thu 25/02/21	Thu 25/02/21		JS/BR